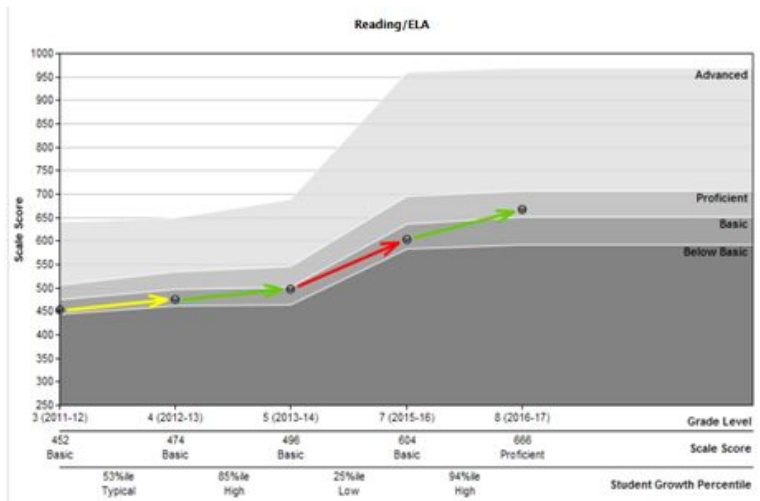


OFFICE OF EDUCATIONAL ACCOUNTABILITY UPDATE

Updated SGP Dashboards

Today in WISEdash for Districts, the Student Growth Percentiles (SGPs) dashboard was updated and now includes SGPs based on the 2016-17 Forward Exam. Many districts have asked for these SGP data and we are happy that SGPs are back!

SGPs are a growth measure that used to be used in the Accountability Report Cards (prior to the use of value-added) - and will be used in the ESSA federal accountability system when reporting begins in December 2018.



SGPs produce a percentile ranking of the magnitude of scale score change for a group of students with similar score trends in previous years. Up to five years of test histories are used. SGPs, like all percentiles, are on a scale from 1 (lowest growth) to 99 (highest growth). Growth is characterized as Low, Typical, or High according to the percentile ranges at right.

SGP Growth Levels

Low Growth: 1st - 34th

Typical Growth: 35th - 65th

High Growth: 66th - 99th

For more information about SGPs, see the WISEdash [About the Data](#) page, and the [Academic Growth](#) page. Please note that we'll be updating the resources and sample reports provided on these pages to be more current (e.g. display Forward years).

We will update the SGP dashboards annually from this point out, starting with 2017-18 Forward Exam results. We don't have a specific release date yet, but we will keep you posted!

LEA Plans - Due June 30th

Last week districts were notified that the ESSA LEA Plan template is now available in [WISEgrants](#). Districts are required to complete the LEA Plan by June 30, 2018.

The ESSA LEA Plan questions in WISEgrants are same questions provided in the ESSA [LEA Plan Draft](#) Template back in November. Those districts that have already been consulting with their staff,

families, and Tribal Nations to complete the ESSA LEA Plan Draft template will be able to copy and paste text into WISEgrants. Please use the [ESSA LEA Plan Road Map and Review Criteria](#) as it defines where the questions in LEA Plan Draft Template are located in WISEgrants. This document also identifies which questions are required, which ones are optional, and which one may not be applicable to your LEA. Also helpful is the [FAQ Document](#) (last updated April 24, 2018) and instructions for submitting additional questions.

For more information on the ESSA LEA Plan, please visit: <https://dpi.wi.gov/esea/lea-implementation-and-consolidated-application>. For the latest in ESSA implementation news, please visit: <https://dpi.wi.gov/esea/new-items-interest>. For help with WISEgrants, please contact the [WISEsupport Help Desk](#).

~OEA

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

Office of Student Assessment

DLM and Forward Test Window Closing:

Just a reminder that the DLM and Forward test windows close this **Friday, May 4**. If you have students who missed any testing sessions, please make sure to arrange make-ups in the next two days.

Forward Exam

New:

Forward Testing Progress

There are only 2 days left in the Forward testing window and 94% of all test sessions are submitted.

Prior to the End of Testing (May 4, at 5pm) Tasks that must be completed

The testing window will be ending May 4. **Prior to 5pm on May 4, all districts must:**

- Double check all student demographic data for completeness and accuracy (Reporting in eDIRECT will be based on student demographics as they are found in eDIRECT. Accountability and WISEdash reporting will be based primarily on student data submitted to DPI through the WISEdata system.)
- All students should be in test sessions (see page 27 of the Managing Student and Testing in eDIRECT guide) including those who were not/will not be tested.
- Ensure all students in grades 3-8 and 10 are administered the appropriate Forward Exams, or given the proper "Not Tested" codes – including students who tested on the DLM.

Reminders:

2017-18 End of Testing Survey

DRC and DPI are seeking feedback from districts and schools about the 2018 Forward Exam Test Administration. [The 2017-18 End of Testing Survey](#) includes questions about district experiences with eDIRECT, INSIGHT, resources, DRC's Help Desk, and more. We estimate the survey will take approximately 10-15 minutes, and is intended to be completed by anyone who was involved in the testing process including: DACs, DTCs, SACs, STCs, and TAs. **Ensure all staff have an opportunity to complete the survey by sharing the link as soon as you have completed testing in your school/district.** Please help us improve your experience by completing this survey no later than May 25, 2018.

Dynamic Learning Maps (DLM)

NEW:

Test Administration Monitoring Report

At the state level, we are on pace with last years testing with 90 percent of the required testlets completed. District Assessment Coordinators should use the Test Administration Monitoring Report function in [Educator Portal](#), page 95, to ensure that all required testlets are completed by the end of the test window. If you have questions regarding this please contact [Mike Peacy](#).

Rater Form-Social Studies (Important Reminder)

This is a reminder that students in grades 4, 8 and 10 must be assessed in social studies. If you have students in these grades, verify you have created rosters for social studies and teachers have completed the rater forms prior to opening the social studies testlet. Make sure the data from the rater form is into the Social Studies testlet by the end of the testing window on May 4.

Reminder:

Rosters

It is important for district assessment coordinators to double check rosters and make sure that students are correctly rostered. **Science testlets** should only be administered to students in grades **4, 8, 9, 10 and 11**. If you find that students are not rostered correctly please make adjustments in Educator Portal.

Test Tickets

Instructions on how to locate student test tickets and Testlet Information Pages can be found in the [Educator Portal User Guide](#) beginning on page 53. Please contact [Mike Peacy](#) if you have any questions about test tickets.

DLM Test Administration Monitoring

It is important for district assessment coordinators to monitor the completion of the DLM testlets. Those with the DTC role in Educator Portal are able to download a *DLM Test Administration Monitoring Report* in order to track the number of testlets required and completed. Directions on how to use the Report function can be found in the [Educator Portal User Guide](#) beginning on page 95.

Testlet Information Page (TIPS)

TIPs have now been relocated within KITE Educator Portal based upon educator feedback. In Spring 2018, the TIPs will be on the Test Management page where the tickets can be found, opposed to filtering down to a different page. Please note that the test ticket and TIPS only appear once the test window opens and when the student has been properly enrolled/rostered.

Student Mobility During Window

Every year, students move during the spring assessment window. Several methods are available to move a student from one school to another. Once testing has begun, some methods are highly

effective and some are not recommended. This DLM created [document](#), serves as a guide for these methods. Please contact [Mike Peacy](#) or the [DLM Helpdesk](#) for assistance if necessary.

Rater Forms

The Alternate Assessment Social Studies Rating Scale is designed to assess the educational performance of students with disabilities who cannot meaningfully take the general education assessment, even with accommodations. This assessment tool focuses on knowledge and skills that are aligned with the Wisconsin Model Academic Standards in social studies.

An individual or individuals who have first-hand knowledge of the student's IEP goals and objectives, educational curriculum, and knowledge and skills should complete this assessment tool. Students in grades 4, 8 and 10 must be assessed in social studies. If you have students in these grades, verify you have created rosters for social studies and teachers have completed the rater forms prior to opening the social studies testlet. The rater forms can also be found on the [Wisconsin DLM webpage](#) under "Scoring & Reporting."

Spring Assessment Resources

Materials Collections Lists have been posted on the Educator Resource Pages for [ELA](#), [Math](#) and [Science](#). These are lists of materials by subject and grade, including materials to use with alternate test forms for students with visual impairments. The lists contain materials commonly needed in testlets and materials that may be substituted unless the TIP specifically states that no substitutions are allowed. This gives test administrators more opportunity to prepare for the assessment before the testing window opens.

A [Writing Testlet FAQ](#) has also been updated for spring 2018 and added to the Educator Resource Pages. The DLM writing testlets assess a student's ability to communicate using writing and the precursor skills that lead to writing. The FAQ details how writing testlets are assessed in DLM testlets as well as how to prepare to administer a writing testlet as a test administrator.

Districts with Students Attending State Schools, Lakeland School of Walworth County, or Syble Hopp Elementary and Secondary School of Brown County

- With the transition to WISEdata, these schools are now responsible for all DLM enrollment uploads. Districts with students attending these schools, should work with these providers to ensure they have all of the relevant information for the DLM uploads.

Assessment Administration/Manual/Trainings

New video training sessions are available on the [DLM District Staff Training Resource Page](#). Select the desired training video (Technology Specification, Assessment Coordinator or Data Management) and complete the registration form at the end of the video. If this is done prior to the date of the Q&A session for the particular training, you will receive a link for the live Q&A event.

District Test Coordinator and Test Administrator Checklists

DPI has created a simple step-by-step checklist of all DLM DTC responsibilities. In addition, a Test Administrator Checklist is available for teachers administering the DLM assessment. These are both available on the [DPI website](#).

School Assessment Type — Alternate (SATA)

In an effort to more accurately identify students anticipated to take the DLM alternate assessment under the new ESSA participation cap, we are asking districts to utilize the Student Characteristic SATA in WISEdata. The department began including additional validations around this indicator on October 12, 2017. All students taking the alternate assessment (DLM) must qualify as a student with the most significant cognitive disabilities as outlined below.

In Wisconsin, a student with the most significant cognitive disability:

- typically is characterized as functioning at least two and a half to three standard deviations below the mean in both adaptive behavior and cognitive functioning; **and**
- performs substantially below grade level expectations on the academic content standards for the grade in which they are enrolled, even with the use of adaptations and accommodations; **and**
- requires extensive, direct individualized instruction and substantial supports to achieve measurable gains, across all content areas and settings.

Only a student who meets these criteria and participates in the alternate academic achievement standards may take the alternate assessment.

ACT HIGH SCHOOL ASSESSMENTS

Aspire Early High School

NEW:

77% of students have completed Aspire testing. The testing window is open through May 11.

Do not close test sessions

Please follow the same procedure as last year and do not close test sessions. ACT Aspire will close all test sessions in the portal at the end of the Wisconsin testing window.

How to enter not tested codes

- It is easiest to wait until the May 14-21 window to enter not tested codes for Aspire. After May 14, ACT Aspire will have closed all test sessions, so all test coordinators will need to do is fill in the not tested reasons under the Testing Accountability tab on the student profile in the Aspire portal.
- [Here are instructions for entering the Aspire not tested codes.](#)
- Not tested codes cannot be entered if a student is still in an active test session. For this reason, it is best to wait until May 14 - 21 to enter not tested codes.

Reminders:

Irregularity Decision Tree

Please review the Irregularity Decision Tree on p. 2 of the [WI Aspire Administration Supplement](#). This helpful guide provides various irregularity scenarios and how to handle them in the Aspire portal.

When to log-out of a test /exit TestNav

If there is a technology problem, if a student becomes ill, a bathroom break is needed, there is a power outage or other issue, instruct the student to log out of TestNav. When the student returns, they can log

back into TestNav and resume testing where they left off. Please train room supervisors and proctors that Log Out / Exit TestNav (not request reinstatement) should be the first course of action when encountering a problem or needing to take a pause.

How to View Student Progress in the Aspire Portal

- Use the Registered/Returned Report to Monitor Student Progress in the Aspire Portal.
- To access the Registered/Returned Report go to Aspire portal, click on Summative Tests and choose Registered/Returned Report from the dropdown.
- This report displays the % of tests that are submitted to score. It updates overnight each night.
- Hover over an orange bar and numbers of tests scored is displayed. Click on an orange bar and progress for each individual student is provided in a list format. Remember this Report is not "live" but is updated overnight each night.
- Once drilled down to the student list in the report, there is an "Extract" button. This produces a report in .csv file format.
- See Aspire Portal User Guide pp. 94-97 for details.

How to Monitor Testing Progress in the Aspire Portal

- Use the Monitoring Dashboard to track the following:
 - Student-Test Assignment
 - Test Session Status
 - Student PNP Supports Distribution
 - Student Sessions Status
- To access the Monitoring Dashboard, go to Aspire portal, click on Summative tests and choose Monitoring Dashboard from the dropdown. There are 4 widgets here. You can click on the graphics to drill down.
- Details on this dashboard can be found on pp. 81-83 of the Aspire Portal User Guide.

Reading Readiness

Reading Readiness Reimbursement

- Thank you to all DACs (and other staff) who completed the reading readiness reimbursement form. Reimbursements will be electronically distributed to districts prior to the end of the school year. DACs who have questions should contact Duane Dorn at duane.dorn@dpi.wi.gov or 608-267-1069.

Reading Readiness Results

- DPI will load 2017-18 PALS, MAP and STAR reading readiness results to WISEdash for Districts. Districts who had student data loaded for these screeners in 2016-17 will continue to have their data loaded in 2017-18. Districts that did not previously sign a data release will need to do so in order to have their data uploaded into WISEdash. Information on data sharing agreements can be found at:
 - PALS - <https://dpi.wi.gov/assessment/reading-readiness/FAQ#data>
 - MAP - <https://dpi.wi.gov/wisedash/districts/about-data/map>
 - Star - <https://dpi.wi.gov/wisedash/districts/about-data/star>

ACCESS for ELLs

New:

WIDA has opened the 2017-18 ACCESS for ELLs feedback survey. If you are interested in providing feedback on ACCESS or the WIDA Screener, the survey can be found [here](#).

Reminders:

- **Final Data and Reports: April 23**
- **Post-Reporting Data Validation: April 23 - May 7**
 - Check printed reports for accuracy.
 - Update WIDA AMS Data Validation to correct Errors
 - Print update reports/download updated data on 5/12

DAC DIGEST DIGESTIBLES

| Important Dates to Remember | | |
|-----------------------------|---|--------------------|
| May | 4: Forward and DLM Testing Window Closes | Forward/DLM |
| | 7: Post-Reporting Data Validation Window Closes | ACCESS |
| | 11: Aspire testing window closes | Aspire |
| | 11: WorkKeys paper score reports delivered to schools | WorkKeys |
| | 14-21: Window to enter Not Tested Codes in the Aspire portal. | Aspire |

| Important Tasks to Remember | |
|--|-------------------|
| <input type="checkbox"/> Submit Forward Exam DAC Confidentiality Form to OSA <input type="checkbox"/> Enter accessibility features for students in eDIRECT | Forward |
| <input type="checkbox"/> Update KITE Client on testing devices. | DLM |
| <input type="checkbox"/> Ensure relevant team members are aware of the information regarding reading readiness assessment at Reading Readiness Overview and Reading Readiness FAQ . | Reading Readiness |
| <input type="checkbox"/> Review the ACT Data and Results webpage for details on ACT score reports. <input type="checkbox"/> Review the WorkKeys Data and Results webpage for details on WorkKeys score reports. | ACT/WorkKeys |
| <input type="checkbox"/> Review the Student Transfer Queue and approve transfers from your school. <input type="checkbox"/> Update contacts for Test Coordinator and Technical Coordinator in the Aspire portal . <input type="checkbox"/> Remove users from the Aspire portal who are no longer employed by the district. <input type="checkbox"/> Assign Proctors/room supervisors the "Educator" role in the portal. <input type="checkbox"/> Enter accommodations into Personal Needs Profiles for online testing. <input type="checkbox"/> Create online test sessions. <input type="checkbox"/> Review Aspire testing materials on DPI's ACT Aspire Testing Resources webpage . <input type="checkbox"/> Share the following links with school technology coordinators: | Aspire |

| | |
|--|--|
| <ul style="list-style-type: none"> ❑ Technology Set-Up ❑ TestNav System Requirements ❑ Uninstall and reinstall TestNav and ProctorCache to all testing devices. ❑ Conduct a training session for staff. ❑ Administer the ACT Aspire to all grade 9 and 10 students. | |
|--|--|

| New Online Resource Highlights <i>As new resources are posted to our website, we will include them here for your convenience. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.</i> | | |
|---|---|------------|
| Resource | Description | Assessment |
| Tips for Keyboard Settings | Quick “How to” change keyboard setting to English. | Forward |
| District Test Coordinator Checklist | A quick checklist for all of the required DLM responsibilities | DLM |
| Data Management Manual | A guide to the required steps for loading and editing data in KITE Educator Portal | |
| ACT Score Reporting Schedule | List of ACT reports and delivery dates. | ACT |
| ACT Data and Results | Webpage including links to sample reports and interpretive guides for the ACT. | |
| ACT Data Proficiency | Webpage providing information on Wisconsin’s ACT performance levels. | |
| WorkKeys Data and Results | Webpage including links to sample reports and interpretive guides for WorkKeys. | WorkKeys |
| WorkKeys Score Reporting Schedule | List of WorkKeys reports and delivery dates. | |
| WI Aspire Training Videos | Links to the Aspire Technology Readiness and Test Administration Training Webinars for Wisconsin. | Aspire |
| Aspire Training Management Site | Library of Aspire training webinars. | |
| Technology Setup | Installable app versions of TestNav, ProctorCache, and App Check can be found here. | |
| TestNav System Requirements | List of hardware requirements for TestNav 8. | |
| Portal User Guide | Guide for usage of the Aspire Portal. | |
| ACCESS Scores | Interpretive Guide, Parent Letters, etc. | ACCESS |